

Bi-Weekly Staff Meeting

Date:	1/27/15
Team Number:	5
Team Leader:	Devin Stubbs
Webmaster:	Gabriel Omoniyi
Other Teammates:	Coert Maraist, Luke Leelum, Yoel Bugin
Sponsor & Advisors:	Turbocor- Kevin Lohman Advisor- Dr. Hollis
1. Project Title:	Bi-directional Offset Lifting Bar
2. Project Objectives:	Increase lifting height of VTT compressor for testing
3. What was accomplished the last two weeks on individual tasks? (Please include representative data and supporting documents.)	<ul style="list-style-type: none"> - Procurement complete - Part inventory complete - Drawings approved & submitted to Turbocor - Yoel began waterjetting parts on 1/26/15, each group member helped throughout the day, see attached picture. - Luke & Gabriel are working on updating website - Design of a test rig in-process
4. Summary of problems encountered and actions taken (and by whom):	<ul style="list-style-type: none"> - The need to complete the design of testing rig A.S.A.P
5. Work planned for the next period and the person(s) responsible:	<ul style="list-style-type: none"> - Yoel will continue overseeing the fabrication of parts onsite at FSU's machine shop - Gabriel & Luke will update the website with the necessary documents - Coert will help Yoel as well as prepare the next deliverable - Devin will help Yoel and continue to make sure group is on task - Group will be present when fabrication and assembly begins onsite at Turbocor
7. Open comments/suggestions:	